

Director of Traditional Music & Handbells

Job Title: Director of Traditional Music & Handbells

Reports To: The Session through the Worship Committee and the Pastor

General Description: The Director of Traditional Music oversees the traditional music program, leading the Adult Choir and Handbell Choir to enhance the worship experience through hymns and anthems.

Qualifications:

- Degree in music or working toward a degree.
- Familiarity with traditional church music, both hymns and anthems.
- Experience directing choral ensembles and/or handbell groups.
- Good people skills with the ability to work with a variety of people.
- Flexibility and openness to new ideas.

Responsibilities:

- **Ensemble Direction:** Direct the Adult Choir and Handbell Choir in rehearsals and on Sunday mornings.
- **Music Selection:** Choose and purchase music for the Adult Choir and Handbell Choir.
- **Worship Planning:** Meet with the pastor and other worship leaders for advance planning.
- **Maintenance:** Arrange for the proper maintenance of traditional musical instruments (e.g., organ, piano, bells).
- **Administration:**
 - Secure qualified substitute musicians as needed.
 - Lead in the recruitment of new members for the choir and handbells.
 - Lead the budget process for the areas of responsibility in conjunction with the worship committee.
 - Keep appropriate records and maintain the music files.

- **Staff Relations:** Attend church staff and/or worship planning meetings and relate effectively with members and staff.

Hours and Schedule: 12-13 hours per week. Rehearsals on Wednesday Nights