

## **Job Description – Part-time Pastor Cocoa Presbyterian Church Cocoa, Florida**

**Title:** Part-time Stated Supply Pastor, Cocoa Presbyterian Church – 20 hrs./week

**Reports to:** Session

**Purpose:** Cocoa Presbyterian Church is seeking a Temporary Pastoral Relationship (TPR) to provide a balanced Presbyterian ministry of preaching, pastoral care, and organizational leadership, helping the church to grow in spiritual vitality, and encouraging new families/individuals to join to fulfill our mission to worship, witness, and work for Jesus Christ.

**Who Cocoa Presbyterian is:** *A caring, community church of 40 members, primarily 50+, who relates as a family. Worship includes traditional and contemporary and traditional Presbyterian music program. We have had a strong history of supporting local and worldwide missions. Cocoa Presbyterian is seeking a part-time Presbyterian pastor to lead us into the future.*

### **The Stated Supply Pastor:**

- Is a member of Central Florida Presbytery
- Will serve as Moderator of the Session
- Will serve as Head of Staff
- Will be responsible for providing pastoral duties as indicated below

### **Activities**

1. Lead worship all Sundays each month, including planning and presiding over all aspects of worship in coordination with the music director and worship committee.
2. Provide for a leader of worship on Sundays not present.
3. Call on sick and shut-ins as time permits, or see that support is provided.
4. Officiate at weddings and funerals as requested.
5. Plan and moderate Session and Congregational meetings.
6. Work with Session committees to assist them in carrying out their assigned tasks.
7. Train newly elected officers in conjunction with staff and selected members.
8. Perform other administrative duties as requested (i.e., work with church secretary in preparing bulletins, newsletters, website and Facebook information, etc., general oversight of church facilities, and represent the church in dealing with outside organizations).

Interested applicants should email their PIF to Clerk of Session David Brubaker at [office@cocoapres.org](mailto:office@cocoapres.org) along with their salary requirements.