

Job Description for Interim/Transitional Pastor
Rockledge Presbyterian Church (RPC)

Purpose: To provide spiritual leadership, pastoral care, administrative oversight, and organizational direction to the church with emphasis on worship, faith formation, fellowship, mission/outreach, and stewardship

Congregational Expectations of Interim Pastor:

- Lead and inspire spiritual growth of the congregation through preaching, teaching, and personal example, and as a result encourage involvement in community outreach and mission.
- Find ways to make the congregation more diverse/inclusive.
- Identify and address areas of potential concern to ensure well-being of congregation.
- Provide pastoral care ministry and counseling as needed.
- Build congregational faithfulness as Christian stewards of God's creation and the work of the church, providing guidance and support for our annual Generosity Campaign.
- Officiate at Communion, baptisms, weddings, funerals.
- Prepare congregation for new pastoral leadership.
- Help congregation address its developmental goals.

Expectations of Interim Pastor as Church Leader:

- Serve as Moderator of Session and congregational meetings.
- Serve as Head of Staff.
- Facilitate shifts or changes in leadership positions while empowering the congregation to serve as leaders.
- Oversee and support all the ministries and committees of the church.
- Assess existing programs and activities and help to make them more effective.
- Provide leadership in supporting the development and management of church staff.
- Cultivate community relationships /partnerships that are in line with RPC's mission statement.

Expectations of Interim Pastor's Help in Future Planning:

- Participate in church mission study with goals and objectives for interim period as well as the future, identifying where church is, where it's going, and its future vision.
- Provide support and encouragement to Session, congregation, staff, and committees in articulating vision and developing programs to attain that vision. Strive to be a renewed faith community with faithful followers of Christ.

Additional Expectations of Interim Pastor:

- Strengthen connective links with the PC(USA) and Central Florida Presbytery (CFP) and share the work of both with congregation.
- Engage in active Presbytery leadership/responsibilities as needed.

Qualifications:

- Graduate of a PC(USA) seminary or PC(USA) approved divinity school
- Ordained and in good standing with the Presbyterian Church (USA)
- Member of the Central Florida Presbytery
- Experience as a called/installed pastor and/or interim/transitional pastor
- Completion of transitional ministry training
- Interim Pastor candidate should have the ability to provide references upon request.

Status:

- Full Time: 30-40 hours per week, negotiable

Compensation:

- Minimum effective salary: \$64,000, pro-rated for part-time
- Vacation of 1 week per quarter including Sunday, for a minimum of 4 weeks annually – pro-rated for part-time
- Study leave of 2 weeks annually – pro-rated for part-time

Accountability:

- To the Rockledge Presbyterian Church Session and the Central Florida Presbytery through the Committee on Ministry (COM)

Evaluation:

- A Ministry Review will be conducted annually by the RPC Session.